

INSTRUCTIONS FOR HOME VIDEO REMOTE INTERPRETING FOR ASL



About your workstation: You will need

- A) An external or built in camera
- B) High speed broadband internet
- C) A solid non-distractive background
- D) Good lighting
- E) No background noise
- F) No distractions or interruptions
- G) A phone to keep in touch with the coordinator and contact the court

Video Interpreting:

- A) Please call the court on the phone first to check in and inform that you are available.
- B) Dial the appropriate VMR (virtual meeting room) number/meeting ID on video provided by the coordinator. You may remain connected and on standby through video if the court is not yet ready. The court and any other party expected to join i.e., county detention center, will dial the same VMR number on their end.
- C) Once you establish contact with the court, ensure the court can see and hear you. Ask the judge's permission to introduce yourself to the deaf party and establish whether you are able to see and understand each other. You may need to remind the court to turn the camera toward the deaf party.

- D) Interpret simultaneously for all parties unless certain circumstances require consecutive.
- E) Contact the assigned coordinator immediately if you experience technical difficulties.